

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

1. **Authorization**<sup>i</sup>

- DC Law: 34-804
- DC Law: 34-801
- 15 DCMR: §3700
- 

2. **Minimum Need:**

The Office of the People’s Counsel proposes to procure the services of Harrison Maldonado Associates to provide language translation services to the Office of the People’s Counsel.

3. **Estimated Fair and Reasonable Price:**

\$20,000

4. **Facts That Justify a Sole Source Procurement:**

A. The Office of the People's Counsel “OPC” is an independent agency of the District of Columbia government. By law, it is the advocate for consumers of natural gas, electric and telephone services in the District. District of Columbia law designates the Office as a party to all utility-related proceedings before the Public Service Commission. The Office also represents the interests of District ratepayers before federal regulatory agencies. The Office is authorized to investigate the operation and valuation of utility companies independently of any pending proceedings.

B. HMA is a Washington, DC based Certified Business Enterprise that supports translation in over 70 languages, including: Amharic, Arabic, Bengali, Cantonese and Mandarin Chinese (simplified and traditional), Farsi, French, German, Greek, Italian, Japanese, Korean, Portuguese, Russian, Spanish, Tagalog, Thai, Urdu, and Vietnamese. They are capable of translating textual materials of any length and complexity, including scientific, academic, and technical texts. Their expertise and quality control process ensures that all translations are accurate, punctually delivered, and within budget. Their highly qualified native-speaking translators, editors, and proofreaders have the cultural, social, and technical knowledge

necessary to ensure that translations are accurate and relevant. Their translators are members of the American Translators Association (ATA).

- C. OPC has used Harrison Maldonado Associates continually for translation services and this will be an extension of ongoing services provided by the company.
- D. It is for the reasons outlined herein that it is recommended that a sole source contract be awarded to Harrison Maldonado Associates.

5. **Certification by the Office of the People’s Counsel:**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Cherry Bell  
Contracting Officer

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the District of Columbia procurement regulations: *DC Law: 34-804*; *DC Law: 34-801*; and *15 DCMR §3700*, I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the Office of the People’s Counsel.

\_\_\_\_\_  
Eric Scott, Esq.  
Chief Operating Officer

\_\_\_\_\_  
Date

<sup>i</sup> Procurement authority is vested in the Commission pursuant to § 13 (c) (2) of the Residential Real Property Seller Disclosure, Funeral Service Date Chang, and Public Service Commission Independent Procurement authority Act of 1998 (D.C. Law 12-263). The Commission is statutorily exempt from the D.C. procurement rules as set forth in D.C. Official Code §1-1181 et seq.

DC Law: 34-804, herby established within the Public Service Commission of the District of Columbia, has established by DC Law: 34-801, an office to be known as the “Office of the People’s Counsel”. The office shall be a party, as of right, in any investigation, valuation, revaluation, or proceeding of any by nature by the Public Service Commission of or concerning a public utility operating in the District of Columbia.

15 DCMR §3700: Public Utilities and Cable Television- Public Service Commission Rules of Practice and Procedure.